



**Minutes of the Board of Trustees Meeting of St Joseph's Catholic School – Takapuna
Held on 8th July 2021**

Riaan Geldenhuys welcomed the Board and opened the meeting at 7:05pm.

1. Opening Prayer

(V Bates)

Present: Alister Bridgman, Riaan Geldenhuys, Natasha Luxford, Tressa Joseph, Bridget Allen, Gallo Boyle, Janie Ryder, Paula Vitali, Eric Esnouf, Vanessa Bates

2. Administration Matters

(R Geldenhuys)

a. Apologies : Monsignor David Tonks

b. Confirmation of the Agenda

Move that the Agenda be confirmed.

(B Allen - Carried)

c. Declaration of interests

No one declared any conflict of interests with agenda items.

d. Confirmation of Minutes

Move that the Minutes of the BOT meeting held on 3rd June, 2021 be confirmed as a true and correct record.

(R Geldenhuys - Carried)

e. Matters Arising

None.

3. 2021 Target Progress

(S Nicolson/N Luxford)

- Sarah & Natasha summarised current progress on meeting targets.
- Extra support is being provided for those children who struggle to achieve targets.
- Spotlight is a new tool used for planning, learning, assessment and live reporting. It marries well with eTap, using evidence gathered by students against the curriculum outcomes and provides real time visibility on the @School parent App
- Data we currently have for children is the most comprehensive we've had to date.
- Bridget recommended putting together a summary for parents to illustrate how we are tracking.

4. Strategic Plan - Annual Implementation Plan 2021 Term 2.2 Report

(A Bridgman)

- Alister presented the Annual Implementation Plan 2021 Term 2.2 Report

(A Bridgman/E Esnouf - Carried)

5. 2022-2024 Strategic Plan

(B Allen)

- Currently in the process of collating all the data collected from the boards around the school, with the aim of getting it out the week of September 6th.
- Planning another session with Maori & Pasifika families next term.
- The gathering with Filipino families and all-school breakfast were deemed successful events.
- **Saturday, September 25th - 1 - 5pm** - Workshop to be facilitated by Jan to develop the St. Joseph's School Takapuna Strategic Plan and Charter (majority felt the afternoon from 1-6pm would be most suitable)
- RG, NB met CC (PTA) to look at options for PTA and Board to work together
- Library external seating area as per PTA community letter is portable

6. Asset Protection

(A. Bridgman)

- Move that the May 2021 payments to the value of \$160,718.30 be ratified..
(A Bridgman/G Boyle - Carried)
- Move that the May 2021 reports to be accepted.
(A Bridgman/G Boyle - Carried)

7. Administration

(R. Geldenhuys)

- Date of next meeting - **26 August 2021 (early start @ 6:30pm)**
- Prayer for next meeting - Eric Esnouf

8. Incommittee

(R Geldenhuys)

- *Move that the public are excluded from the meeting for reasons of confidentiality in accordance with the local Government Information and Meetings Act 1987. The public are excluded.*

((R Geldenhuys - Carried)

Meeting adjourned at 9:00pm.

Future Dates of the 2021 Meetings:

26 August; 30 September; 18 November; 9 December; 14 December (end of year gathering with PTA).

Chairperson's Signature _____ Date _____