



## Attendance Dues and Contributions

Dear Parents/Caregivers,

This letter shares information on our Attendance Dues and School Contributions. At the beginning of each term, the statement you receive will show the **initial** amount, the **paid** amount and the **balance**.

In order to allow parents to be able to claim part of the payments for a donation tax credit at the end of the financial year, the contributions such as Religious Education, Digital Resources, Photocopying, Swimming, Education outside the Classroom (visits to the Museum, MOTAT, Rangitoto, Howick Historical Village, Tiritiri Matangi, Zoo, Kelly Tarlton's, etc.) Waterwise, Dance sessions, Music, Theatrical performances at school or outside the school, Life Education and Beach Education have been grouped under the title "**Teaching and Learning Contributions**".

**Your contributions towards "Teaching and Learning" will also help with**

- Library - buy resources for the library – we receive no specific funding for our library
- Teacher Aides – we receive some funding but, in order to address learning needs, we spend considerably more than we receive
- Information Technology – we need to keep our equipment up to date.

The following clarifies which items are mandatory and which ones are donations, and therefore eligible for a donation tax credit.

- **Attendance Dues:** Attendance Dues are a compulsory charge and a condition of enrolment. They are forwarded to the Proprietor (The Roman Catholic Bishop of Auckland) and used to provide new buildings at schools in the Catholic Diocese of Auckland as well as building compliance and insurance costs.
- **Mathletics:** This is an online maths programme that students use to support their maths programme. The annual subscription to this maths programme is paid by the parent as the subscription belongs to the individual children. It is a compulsory charge.
- **Special Character Contribution:** This is forwarded to the Diocese to assist with professional support and resources for the special character of the school. Eligible for a donation tax credit.
- **Capital Works Contribution:** This is collected on behalf of the Diocese for future development and capital works at St Joseph's (i.e. new classrooms or upgrading of existing facilities). Eligible for a donation tax credit.
- **Teaching and Learning Contribution:** This is required by the Board to help pay for the additional activities and resources to enhance your child's learning, as detailed in the second paragraph. Eligible for a donation tax credit.

**Contributions from parents are vital for the school to ensure we continue to provide high quality programmes and motivating learning experiences for our children.**

**Receipt:** a receipt will be issued once the payment has been completed or at your request, stating clearly which items are eligible for a donation tax credit. Please keep the receipt in a safe place in order to claim for a donation tax credit at the end of the financial year.

- **Allocation of payments:**
  - Payments will first be allocated to compulsory charges (Attendance Dues, Mathletics)
- **Times and methods of payment:**
  - payment can be made for different time periods e.g. for the whole year, term by term, monthly, fortnightly
  - by different methods e.g. direct credit, automatic payment, internet banking (to pay by these methods the school bank account number is 12-3026-0270264-000 (No cash / cheque / EFTPOS)
- **Financial Difficulties:**
  - If you are experiencing financial difficulties please contact the Principal - [principal@sj.school.nz](mailto:principal@sj.school.nz)
  - small, regular payments indicate your commitment to pay the compulsory charges, unless there are special circumstances and these have been communicated to the Principal
  - any Attendance Dues debt, for which no application was made for exemption either to the school or to the Catholic Diocese of Auckland, will be forwarded to the Proprietor for collection.

If you have any queries regarding your statement, please email Lizzy Thorensen: [secretary@sj.school.nz](mailto:secretary@sj.school.nz)

**Alister Bridgman**  
Principal