



**Minutes of the Board of Trustees Meeting of St Joseph's Catholic School (Takapuna)
Held at School on 25 May, 2023.**

Present: Bridget Allen, Alister Bridgman, Eric Esnouf, Franz Lim, Natasha Luxford, Mini Mathew, Jasmine Sim, Monsignor David Tonks, Kristen Waters, Laura Wilde

Eric Esnouf welcomed the Board and opened the meeting at 6:35 pm.

Opening Prayer

F Lim

Administration Matters

E Esnouf

- a. Apologies**
- b. Confirmation of the Agenda**
Move that the Agenda be confirmed. (E Esnouf- Carried)
- c. Declaration of interests**
No one declared any conflict of interests with agenda items.
- d. Confirmation of Minutes (April)**
Move that the Minutes of the BOT meeting held on 5th April, 2023 be confirmed as a true and correct record. (E Esnouf- Carried)
- e. Matters Arising**
None.

Board Training - CDA

E Esnouf

*Discussed the expectations of the School as outlined in the document the Catholic Education of School Age Children
Discussed the challenges faced by the Catholic Church and the Catholic Schools and reflected on changes from past experiences*

Strategic/Annual Plan 2023

A Bridgman

*Move that the May 2023 Strategic Annual Plan report be accepted
(A Bridgman/E Esnouf - Carried)*

Asset Protection

A Bridgman

- Approval of monthly reports (May)
Move that the April reports to be accepted (A Bridgman/L Wilde - Carried)
- Hall Reclad Loan
Move to make a bulk payment of \$100 000 from the Capital Works Contribution account to the Parish Loan account (A Bridgman/J. Sim - Carried)

Policy/Procedure Review

A Bridgman

- Changes to legislative requirements for school boards
- Education and Training Act 2020: Improving schools' planning and reporting
Board acknowledged that they have received and are aware of the changes

to legislation and will bring any questions to the next meeting

Collective Employment Agreements

A. Bridgman

- Principal
- Teacher

Board updated about the current action of the Union and how it will affect our school community

Administration

E. Esnouf

- Date of next Board of Trustees meeting
Tuesday 27 June, 2023 @ 6:30pm (date changed)
- Prayer for the next meeting - A Bridgman

Meeting adjourned at 8:55 pm.

Future Board of Trustees Dates for 2023:

27 June, 17 August, 21 September, 09 November, 07 December, 14 December (BOT/PTA Christmas Get-together)

Presiding Member's Signature _____

Date _____