



## **New Students School Entry Procedure**

### **Cohort Entry**

#### **Five Years of Age Cohort Entry**

- Parents have been offered and accepted a placement for their child who is turning five
- School notifies the parents of the child's start date
- Start date will be the next cohort entry date following the child's fifth birthday
- Cohort entries occur on the Monday's of week one and week six of each term

#### **Five Year Old School Visits**

- Parents have been notified of the start date and the dates of the two school visits the child and parents need to attend
- School visits are held on the two Wednesdays prior to the child's start date.
  - Visit One
    - Parents and child come to the office by 8:45 am where they will be welcomed and directed to the the staff room to meet with the Principal
    - Parents and children will be taken to the child's learning space to meet the teacher and home group
    - Associate Principal meets with parents to share advice regarding their child beginning school
    - Children will participate in activities provided by the teacher
    - Children must be supervised by the parent
    - Parents and child are expected to stay until 10:20 am
  - Visit Two
    - Parents and child go directly to the child's learning space at 8:50 am
    - Children will participate in activities provided by the teacher
    - Children must be supervised by the parent
    - Parents and child are expected to stay until 10:20 am

#### **Five Year Old Year Group Classification**

- In any one year, a child with a birthday before 1 May, begins school as a Year 1
- In any one year, a child with a birthday after 30 April, begins school as a Year 0
- Any questions regarding year group classifications, whether by teachers or parents, will be considered at the end of the school year
- The Principal has the final decision on a child's classification

#### **Year 2 - 6 Children**

- Parents have been offered and accepted a placement for their child
- The school determines and notifies the parents of the child's start date