



Job Description – Scale A Teacher

Position Title: Scale A Teacher
Reports to: Principal
Working Relationships: Assistant Principals, Team Leaders, All school staff, Outside education agencies including Catholic Education Office and Ministry of Education
Employment Status: Full Time, Fixed Term, Maternity Leave 2026

Purpose of the position

Key Responsibilities	Indicators
Uphold, support, maintain and the school's Catholic Special Character	- Abide by the school's Catholic Special Character policies and procedures - Teach the NZ Catholic Religious Education Programme
Adhere to the NZ Teaching Council Our Code Standards	All that you do is in accordance with the document '<i>NZ Teaching Council Our Code Our Standards</i>'

Tasks and Duties

Catholic Character:

- The position requires a willingness and an ability to take part in religious instruction appropriate to the school's special character and that this will be a condition of appointment
- Support the students in their knowledge and understanding of Christ in their life

Home Group Programme of Learning:

- Develop and deliver the home group programme of learning in accordance with the NZ Curriculum, the NZ Catholic Religious Education Programme and the school's teaching and learning programme
- Prepare and maintain resources
- Maintain a tidy, educational learning environment

Relationships:

- Work with staff to plan, prepare and deliver the school's teaching and learning programme
- Support students', teachers and parents in accordance with the school's values and motto

Extra-Curricular

- Be actively involved in school life outside of your home group, in order to support all students and staff

Make sure to include:

- Ensuring the safety and wellbeing of students at all times
- Any other duties as required from time to time

General Responsibilities

- Comply with all board policies, school procedures and relevant legislation